Architectural Control Requirements Check List

The City Of GOSHEN

P.O. Box 112 Goshen Kentucky 40026 228-2377 Fax 228-4277 Email: info@CityOfGoshen.com

Bob Thacker	Jeff Mangan	Terry Crotteau	Todd Hall	John Blumenschein	Joyce Morphew
Mayor	City Commissioner	City Commissioner	City Commissioner	City Commissioner	City Clerk
Newsletter/Website	Finance / Budget	Street/Public Works	Drainage	Architectural Control	Treasurer
Health & Safety		Public Protection	Sanitation	Snow Removal	

Submitted by: _____ **Date:** ___/___/___

Address: _____ **Phone:** (___) _____

In an effort to help the residents and Committee Members of the City of Goshen expedite requests for construction plans, please fill out this form and return it along with the required supporting documentation to the Architectural Committee for review. **If the items from the checklist are not included, no approval can be given.**

Documentation

	Requirement		Completed		
	Yes	*No*	*Yes*	*No*	*N/A*
County Building Permit (Outbuildings, Deck, Gazebo, New Construction, Additions, etc.)	☐	☐	☐	☐	☐
Blueprints (New Constuction or additions)	☐	☐	☐	☐	☐
Line Drawings (Fence, Deck, Patio, etc.)	☐	☐	☐	☐	☐
Formal List of Materials (All)	☐	☐	☐	☐	☐

Attach Documents and any additional comments

If you need help determining which documentation is needed, please call one of the Committee Members **Monday thru Saturday between the hours of 9:00 AM and 7:00 PM.** Please leave a message if necessary describing as many details of your project as possible and your phone number.

The Committee has up to 30 days to review a project, but will strive to give you an answer as soon as possible. In the event of a major construction or location issue, you may be required to present your plans to the full City Commission for a decision. The City Commission meets the 3rd Monday of every month.

No metal outbuilding of any type will be approved

No construction can begin until approval of the Architectural Committee has been given.

John Blumenschein 228-7489
Bob Thacker 641-2750
Jeff Mangan 228-5837

_____
Signature

Approved ☐ **Not Approved** ☐
Check one

After approval, City Building Permit (Available through the Architectural Committee) which costs $50.00 (refundable after final inspection) will be issued and must be posted during construction. Checks made payable to City of Goshen BP.

Neglecting to receive formal approval could result in removing, repairing or replacing project in violation and subject to a $50.00 penalty for each violation.

Comments

Architectural Committee Use Only